RealPTT Agent Platform Guide Manual

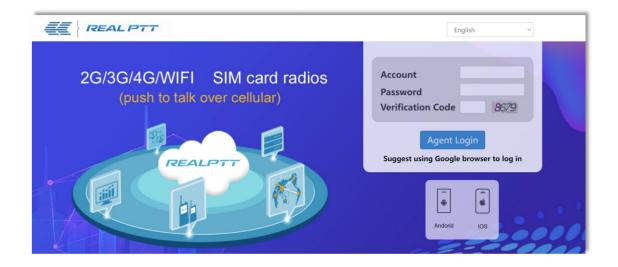
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Agent Management Platform Overview

The agent management platform is the backend for managing company, users, and orders. The software adopts the B/S mode and can manage company and users through the web.

Agent management platform login website: https://realptt.com/ptt/proxy/



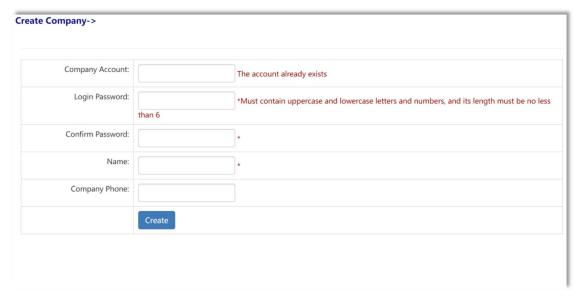
1. Introduction to the functions of the agent management platform

The agent management platform is a platform for agents to manage company within their authority, including company management, user management, order center, recharge center, on-premise server solution, deploy mini-server solution, my project, personal center, service support, etc. Agent administrators log in through the agent website to manage enterprises, users and orders.

1.1 Company management

1.1.1 Create Company

Agent administrators can add company accounts. The company account information settings include: company account, login password, company name, company mobile phone, and company city. The company account must be a combination of English letters or numbers. The company name cannot contain special characters and the length cannot exceed 32 characters.

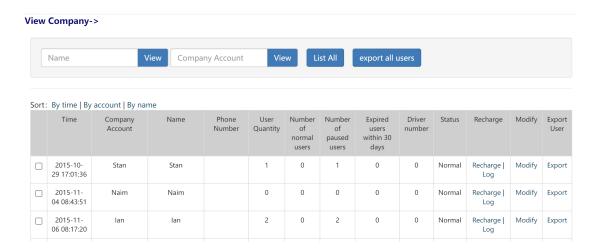


1.1.2 View Company

Agents can view corporate account information in four ways:

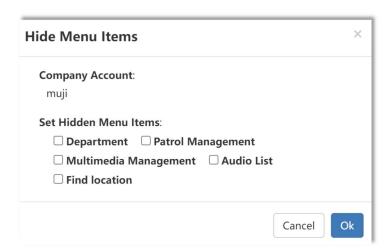
- (1) Enter the company name to query;
- (2) Enter the company account to query;
- (3) Click [List All] directly to list all corporate account information.

Use the [List All] option to list all company information, which can be sorted by time, by account, or by name.



Batch Operations

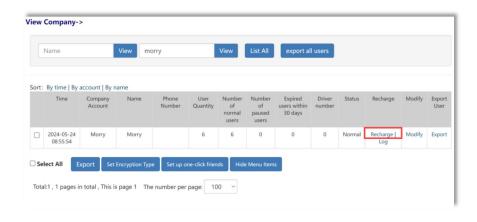
- Export: Export the enterprise account as an Excel file and save it
- Set encryption type: Turn on or off the enterprise voice encryption type
- Set one-click friend: Turn on or off the enterprise one-click friend adding

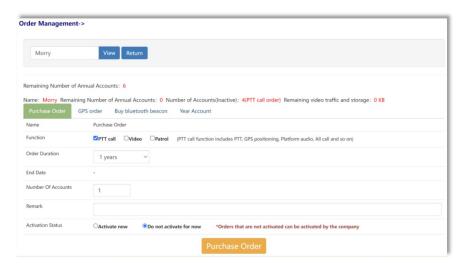


Hidden menu items: Select the hidden items in the enterprise settings menu

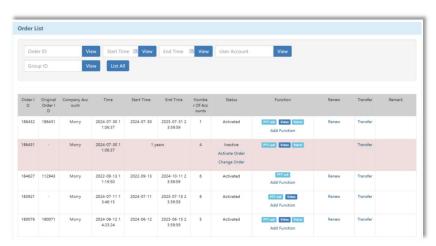
Recharge-Purchase Orders

Enter the company account, click [View], and then click [Recharge] to enter the order management interface, where you can purchase new orders and view company order details.



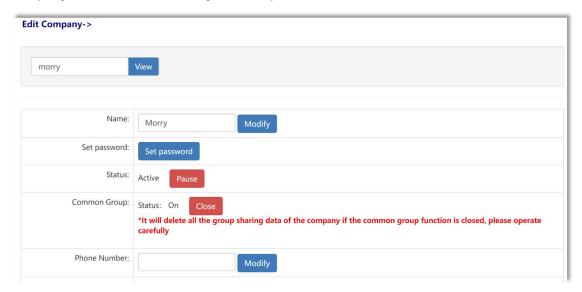


View the order information of the enterprise, and can activate orders, change orders, add functions, renew orders.

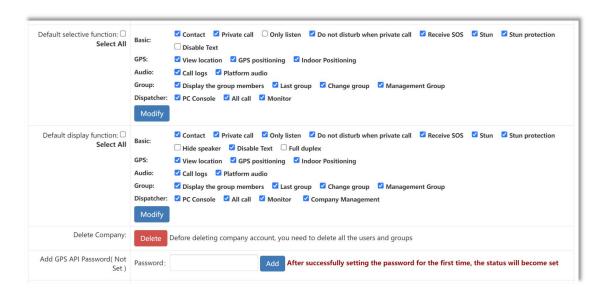


1.1.3 Edit Company

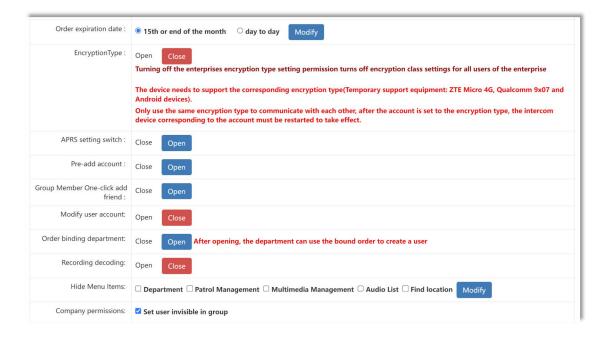
Enter the company account and click Query to enter the Edit Company page. You can edit company information and modify function permissions.



- Company name: Enter the company name and click Modify to modify it;
- Restore password: Restore the company password to the default password;
- Status: When the status is [Pause], you will not be able to log in to the company platform using the company account password, but users in the company can still use it normally;
- Common Group: When turned on, the company's group can be shared with any other company and communicate with other company users; when turned off, all group data shared by the company will be cleared;
- Phone number: Set to bind the company's mobile phone number, and use SMS verification to log in to the company platform;



- Default selection functions: These permissions will be checked by default when adding new users on the enterprise platform;
- Default display functions: These checked permissions can be seen in the user function permissions of the enterprise platform, and unchecked permissions will not be displayed in the user permissions.
- Delete Company: Before deleting an enterprise account, you need to clear the group, user, and order data of this enterprise before you can delete the enterprise account.
- Add GPS API password: It is useful for users who need to call the GPS interface. The status defaults to unset. After the first password setting is successful, the status will automatically change to set.



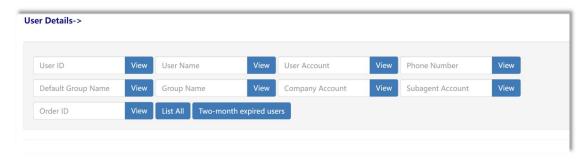
- Order expiration date: When opening a new order for an enterprise, the order expiration date can be selected from these two options.
- Encryption type: After it is turned on, the encryption type option can be seen in the enterprise platform editing user interface. The encryption type function is mainly used to encrypt the user's voice data to improve voice security. The device must support the corresponding encryption type (temporarily supported devices: ZTE Micro 4G, Qualcomm 9x07 and Android devices). Only when the same encryption type is used can it communicate with each other. After the account sets the encryption type, the intercom device corresponding to the account must be restarted to take effect.
- APRS setting switch: The APRS setting of the enterprise can be turned on and off.
 Set APP password: After turning it on, the enterprise can set the APP password when editing the user.
- Pre-add account: The pre-add account function of the enterprise can be turned on and off.
- Group members one-click add friend: After turning it on, the enterprise can click one click to add friends to each other in the editing member.
- Modify user account: After turning it on, the enterprise can modify the user account.

- Order binding department: After turning it on, the company can assign orders to departments, and departments can create accounts through orders.
- Recording decoding: After turning it on, the recordings downloaded by the company
 are decoded recordings. After turning it off, the company has no play button on the
 recording interface, and the downloaded recordings are not decoded.
- Hidden menu items: You can customize the company to hide any menu [Department Management] [Bai Bu Call Car] [Patrol Management] [Multimedia Management], and click Modify after checking it.
- Company permissions: Invisibility function within the user group (after unchecking it, the company will not be able to see the invisibility function of users within the group)

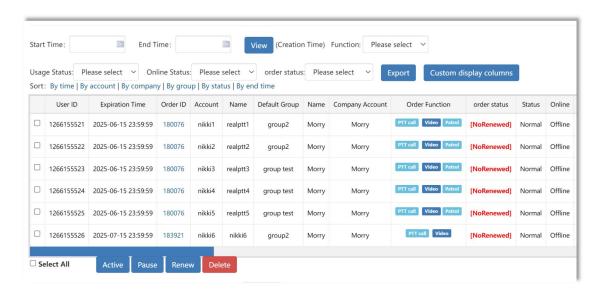
2. User Management

2.1 User details

Agent administrators can query user account information in 10 ways:



- (1) View account information directly through account ID;
- (2) View account information directly through user name;
- (3) View account information through user account;
- (4) Enter a phone number to query the account that sets the number;
- (5) Enter the default group name to view the user accounts under the corresponding group;
- (6) Enter the group name to view the user accounts under the corresponding group;
- (7) Enter the enterprise account to view the user accounts under the enterprise;
- (8) Enter the sub-agent account to view the user accounts under the sub-agent;
- (9) Enter the order ID to query the account information included in the order;
- (10) Click [Query] to list all user account information.



After finding the users, you can sort them by time, account, company, group, status, and expiration time.

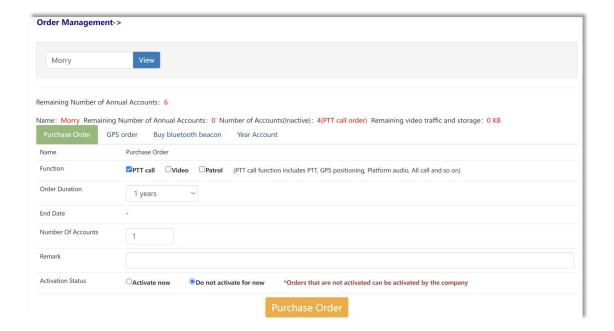
After finding the users, you can view the user's usage status, online status, whether they are drivers, and order status. The usage status is divided into [Normal] and [Paused]. The online status is divided into [Online] or [Offline]. The order status is [Not Renewed] and [Renewed].

Select the user account that needs to be managed, and you can activate, suspend, delete, renew, and set mobile renewal prices for the user account.

3. Order Center

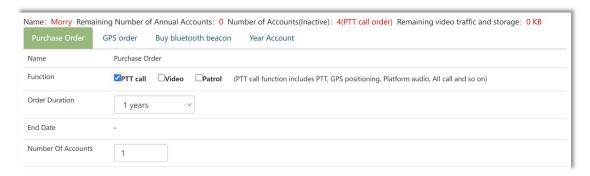
3.1 Order Management

The agent administrator enters the account of the company whose orders are to be viewed. Perform operations such as adding, querying, and modifying company orders. Enter the company account in the company account column, click [Query], and enter the company order management interface.



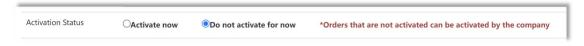
3.1.1 Purchase Order

On the purchase order interface, select the required functions to purchase. Each function will consume a corresponding amount. The details of the consumed amount can be queried in the transaction record.



Function selection:

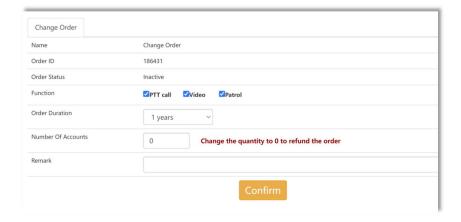
- PTT Call: Activate the intercom function of the order, and the account login device can conduct intercom calls, and also includes GPS positioning function and recording function
- Video: The order has a video function, and accounts can conduct video monitoring, video calls, upload videos, and send pictures. (The video record retention time can be selected as one month, six months, or one year. The price varies with the retention time. The specific price can be viewed in the transaction record);
- Patrol: The user of this order has NFC patrol and GPS patrol functions, and can set and query the user's patrol information in the enterprise platform [Patrol Management];



Activation method:

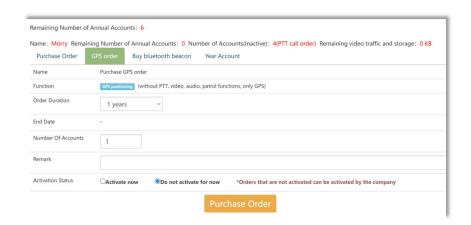
- Activate now: The order will take effect immediately and the usage time will start to be calculated. It cannot be revoked.
- Do not activate now: Place the order on the enterprise platform first and choose to activate it on the enterprise platform or on the agent platform.

For inactivated orders, users can cancel them by themselves. The cancellation method is: change the order, change the order quantity to "0" and save it, and the order will be cancelled.



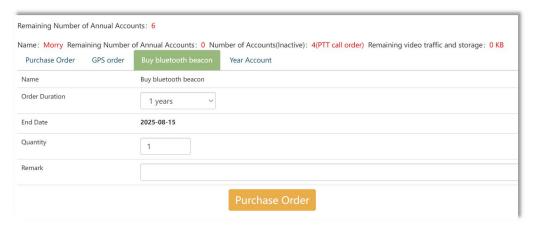
3.1.2 GPS order

Select the purchase duration and quantity. This does not include PTT, video and other features. This order is only for GPS tracker.



3.1.3 Buy Bluetooth Beacon

Select the purchase duration, enter the number of beacons and click Purchase Order.

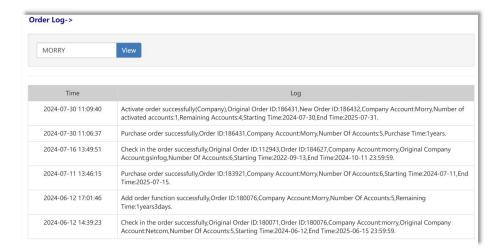


3.1.4 Year Account

Refers to the order is currently not put into use, has been purchased the amount can be converted into the equivalent amount through the [account to amount] operation.

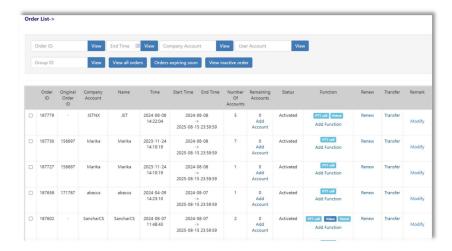
3.2 Order Log

Inputting the company account and click "view" to enter the order log. The order log is automatically generated by the platform to record the company account order information.



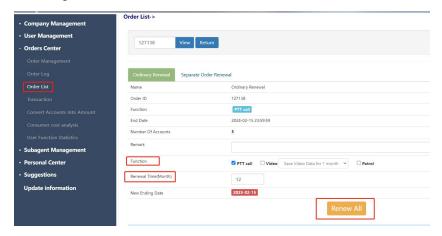
3.3 Order List

Order list can be arranged by Order ID, end time, company account, user account, group ID, view all orders, order expiring soon, view inactive order. Then these order can be renewed from 1 month to 5 years.



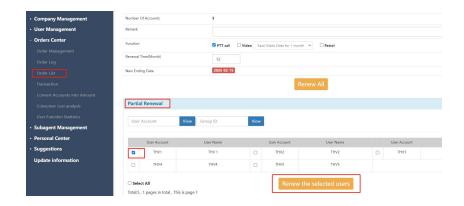
3.3.1 Order Renewal

The order renewal is consist of all renewal and partial renewal. When renewing, selecting related users and function to renew, then click"Renew All".



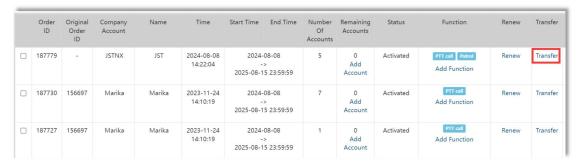
Partial Renewal

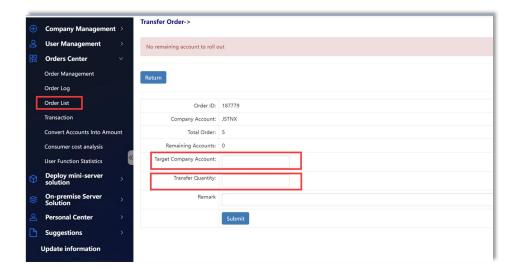
Selecting function, renewal time and selecting some users, click "renew the user"



3.3.2 Transfer Order

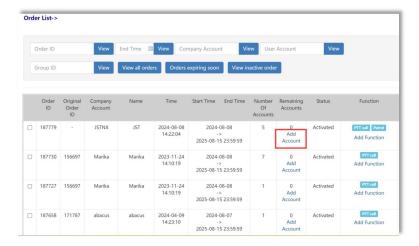
Transferring some accounts from one company platform to other company platform under the same agent platform. The transferred account should be not activated. (The number of Remaining Accounts must be greater than 0)





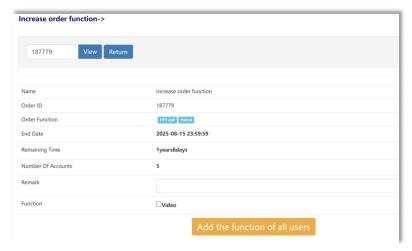
3.3.3 Add function

Check the function you want to add, according to remaining days to deduct usd amount.



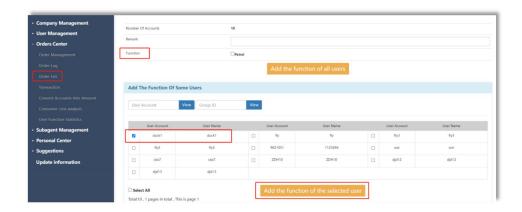
Adding the functions of all users

Selecting function which need to add, click"Adding the functions of all users"



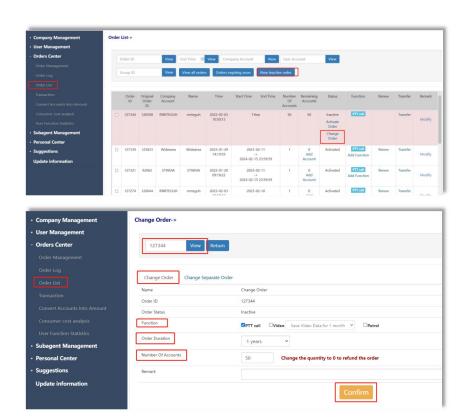
Adding the function of selected user

Selecting function and users, than click"Adding the function of selected user"



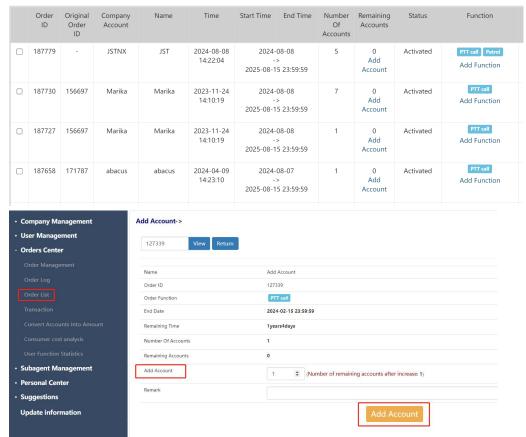
3.3.4 Change Order

For inactive order, click "Change Order" can make an order modification, You can modify order function, order duration, number of accounts, and click "Confirm" to modify.(The operation of Separate Order Renewal is the same)



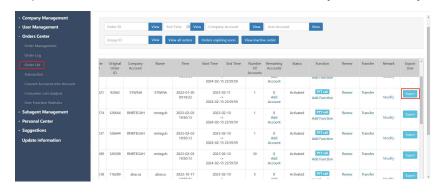
3.3.5 Add Account

It is an increase in the number of orders from the original order number



3.3.6 Export

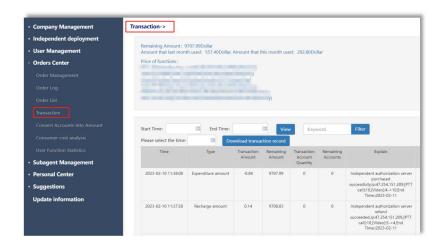
Export and save user information in excel format by order used by the user



3.4 Transaction

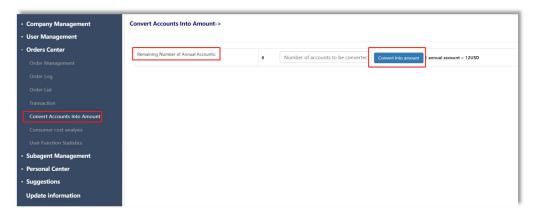
In the transaction record, all the order transactions of the whole agent platform can be viewed. You must input the secondary password, the first secondary password defaults to the agent password, and the secondary password can be set in the transaction record.





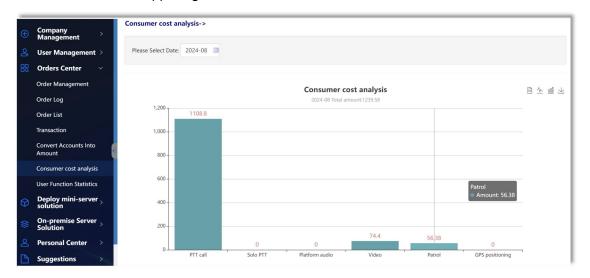
3.5 Convert Accounts into Amount

Convert the account number into amounts, One year account can be converted into corresponding amount. You can purchase orders or renew order in using these the amount.



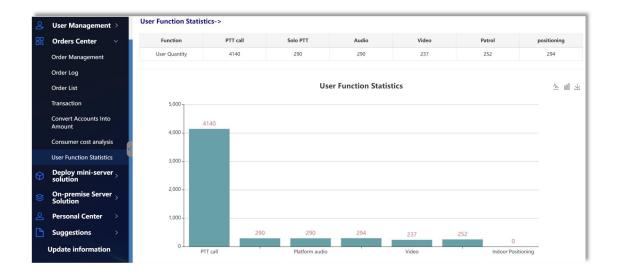
3.6 Consumer cost analysis

For consumer cost analysis, you can view the function analysis chart of a month's purchase. You can switch months at the top. You can select bar chart, line chart, data view and download in the upper right corner.



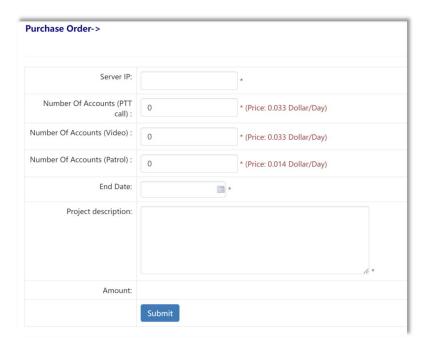
3.7 User Function Statistics

You can count the number of users of the function. You can select bar chart, line chart and download on the right side.



4. Deploy mini-serversolution

4.1 Purchase Order

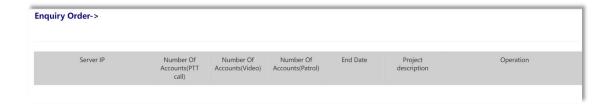


- Server IP: Enter the IP address of the independently deployed server
- Number of accounts(PTT Call): Number of accounts with PTT function
- Number of accounts(Video): Number of accounts with video function
- Number of accounts(Patrol): Number of accounts with patrol function
- End Date: Server authorization expiration time (account will be suspended after expiration)

Project description: Text notes about project Amount: Display the remaining amount

4.2 Order List

List all independently deployed order information including server IP, number of accounts, end date, etc.



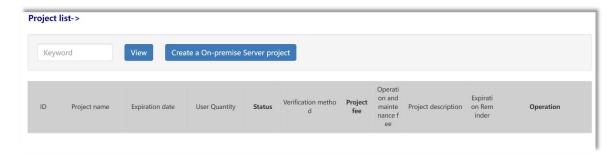
4.3 Installation Package Download



Click: Download installation package(bit), download document, download corresponding files for operation.

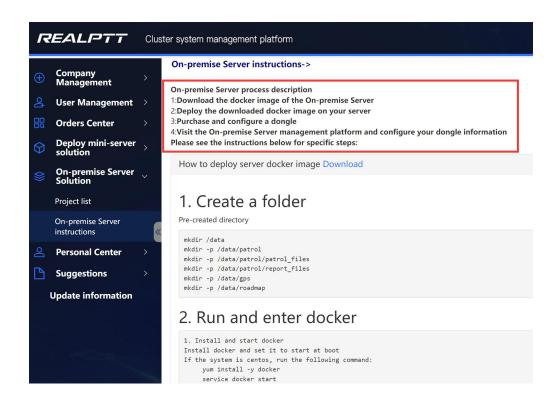
5. On-premise Server Solution

5.1 Project list



Displays project information including number of users, fees, status, expiration date, etc.

5.2 On-premise Server Instructions

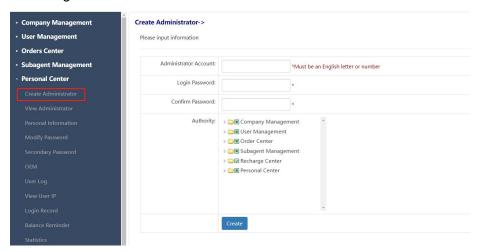


Operators can set up their own server following the instructions, which include files and activation steps.

6.Personal Center

6.1 Create Administrator

Add a new agent account to manage this agent platform, assigning permissions to each menu to the new administrator, and modifying administrator permissions at a later date. Enter the account number, password and set administrator permissions. Set the administrator's permissions, the box with the check mark means the administrator has the permission, each function is divided into query, add, edit, delete and other permissions, according to the actual needs to choose.



6.2 View Administrator

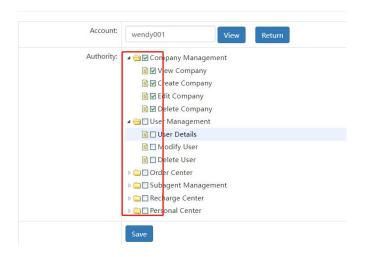
Viewing or delete some administrator.



Edit authority

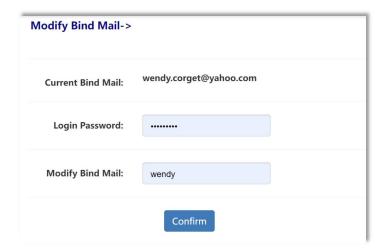
Permissions used to modify agent administrator accounts

Edit authority->



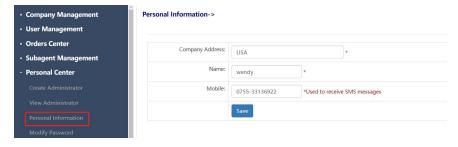
6.3 Modify Bind Mail

You can modify the email address bound to this agent by account password.



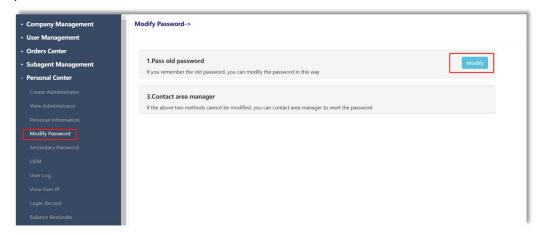
6.4 Personal Information

Binding mobile phone number for receiving system SMS.



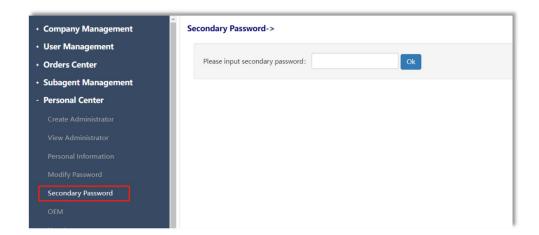
6.5 Modify Password

If you remember the old password, you can modify the password in this way
If the above two methods cannot be modified, you can contact area manager to reset the
password



6.6 Secondary Password

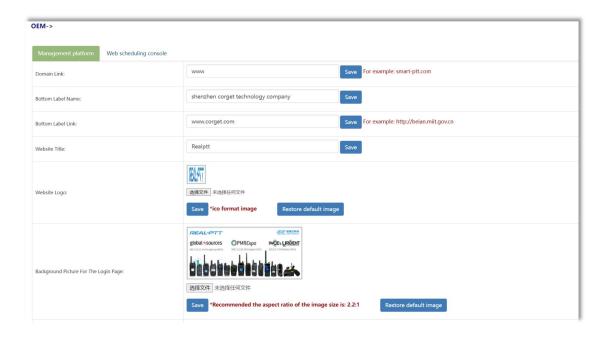
Setting the secondary password to check transaction record, the first secondary password defaults to the agent password.

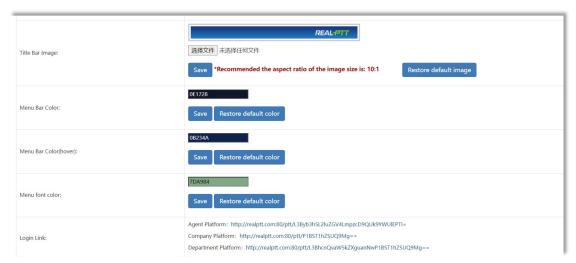


6.7 **OEM**

6.7.1 Management platform

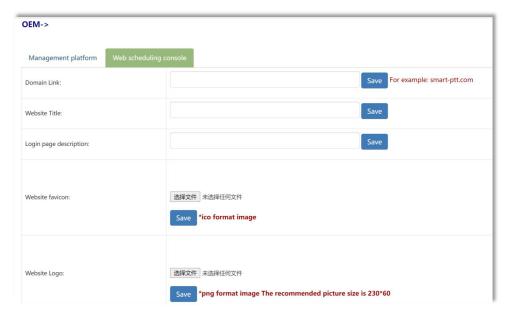
Setting domain link,bottom label name,bottom label link,website title,website logo, login page,title bar image, menu bar color.





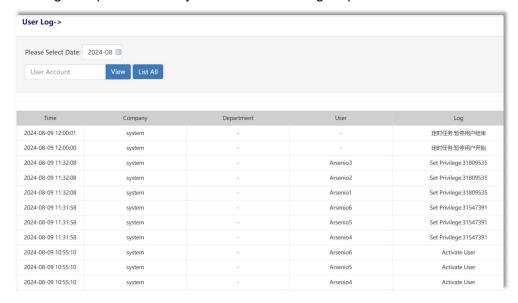
6.7.2 Web scheduling console

Fill in the domain link, website title, login page description, website logo etc, as required.



6.8 User Log

Viewing the operation history of all users in this agent platform.



6.9 View User IP

Enter the user account to be queried and you will be able to query the IP address information of the user's last login.



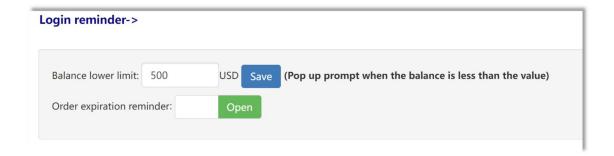
6.10 Login Record

Viewing agent account login time and IP address.



6.11 Login reminder

Setting balance reminder, when less than some certain usd amount, it will pop up prompt.



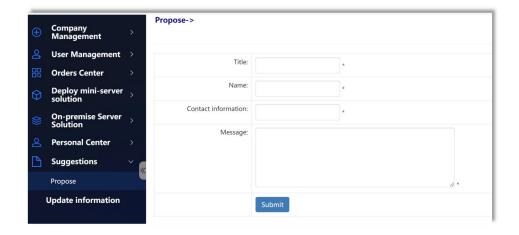
6.12 Statistics

Displaying the total companies,total users, normal users, online users, number of ac counts.



7. Suggestions

You can make suggestions here, and then click Submit, and we can see your suggestions



8. Update Information

Record platform update content, including update time and update details, so that users can keep abreast of platform function update trends.

